

SKILLS FOR WORK AND BUSINESS



This course will assist you to explore your pathway and strengthen the skills you need to take the next step. Topics include communicating online, digital meeting skills and record keeping for business or work purposes.

8-Week Program | Term 4
Each Friday | 9:30am to 1:30pm
Start Date: 22 October 2021
Cost: \$0.00 [Fully Funded]

You Can Access This Program If...

- You're a South Australian resident
- You hold a valid work or study visa
- You're 17 or older and not enrolled at school

Torrens Valley Community Centre
45 Albert St, Gumeracha

For More Information

Call (08) 8371 4622

Register for This Course at:

learning.communitycentressa.asn.au/adult-education/



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