

ASSOCIATIONS
FORUM
**BOARD
EVALUATION
SURVEY**

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Knowledge & Resources

Associations Forum's Board Evaluation Survey

following information will assist you in interpreting the report.

Responses

- This is the total number of Board Directors who responded to each question.

Minimum (Min)

- This shows the lowest individual score for a question, hence the least in agreement with the statement. It can be as low as 1 or as high as 5.

Maximum (Max)

- This shows the highest individual score for a question, hence the most in agreement with the statement. This can be as low as 1 or as high as 5.

Average (Avg)

- This is the addition of each of the scores divided by the number of Board Directors who answered that question.
- Where the average is equal to or under 2, there is low level of agreement and the result is unfavourable.
- Where the average is equal to or over 4, there is high level of agreement and the result is favourable.

Standard Deviation (StdDev)

- Standard deviation indicates the spread of results.
- A low standard deviation indicates responses are clustered around the average score meaning Board members had a similar response to a statement.
- A high standard deviation indicates responses are more spread out meaning there was less agreement among Board members responses to a statement.
- If a standard deviation is over 1, the Board should consider why there is a significant variance in responses.

All Orgs

- In addition to your association's responses to each question, the average for all surveys conducted by other associations is included.

General comments

- Individual responses are not identified.
- Some associations undertake this survey on an annual basis so progress in addressing issues can be measured.
- It is useful to undertake the survey after new Board Directors have settled in.

Question	Responses	Min	Max	StdDev	Avg	Orgs
Information to Potential Candidates & New Director induction						
1 The Board has a good process for considering and seeking new Directors		2.00	5.00	0.99	3.40	3.59
2 Sufficient information is given to people considering being Board candidates		1.00	5.00	0.96	3.07	3.46
3 New Board members are given appropriate induction, support and mentoring		1.00	5.00	1.36	3.87	3.52
Role, Responsibility and Authority						
4 I understand the Board's role, responsibilities and authority		4.00	5.00	0.48	4.69	4.40
5 Other directors understand the Board's role, responsibilities and authority		3.00	5.00	0.63	4.00	3.95
6 The Board Governance Policies document is appropriate		2.00	5.00	1.00	3.93	3.82
7 The Board does not become involved in operational matters		1.00	5.00	0.92	3.47	3.30
Board Size and Composition						
8 The Board size is appropriate		1.00	5.00	1.29	3.75	4.19
9 Directors have suitable skills and expertise		1.00	5.00	1.20	3.31	3.83
10 Directors have appropriate perspectives and backgrounds		1.00	5.00	1.59	3.33	3.95
11 The Board has a succession plan for Directors and office bearers		1.00	5.00	1.02	3.88	3.07
Constitution and Clarity of Mission						
12 The constitution is appropriate and up-to-date		3.00	5.00	0.86	4.25	3.90
13 The organisation's Mission and other statements of purpose are clear		3.00	5.00	0.63	4.44	4.21
Feedback on Plans and Identification of Issues						
14 The organisation's Strategic Plan is clear and useful		3.00	5.00	0.62	4.38	4.05
15 The Board monitors the achievement of Plans regularly		3.00	5.00	0.83	4.19	3.80
16 The Board gives relevant feedback on performance of the organisation		3.00	5.00	0.68	3.94	3.66
17 The Board identifies issues and trends and suggests solutions and new ideas		3.00	5.00	0.72	4.13	3.77
18 I have a good understanding of the business of the association		3.00	5.00	0.81	4.38	4.28
19 Other directors have a good understanding of the business of the association		3.00	5.00	0.62	4.13	4.10
Board Meeting Processes and Attendance						
20 Board meetings are well notified, planned and on time		2.00	5.00	1.14	4.31	4.46
21 The Board meets at the best time of day and venue		3.00	5.00	0.81	4.13	4.32
22 The frequency and duration of Board meetings is appropriate		3.00	5.00	0.77	4.25	4.27
23 I diligently attend and contribute to Board meetings		4.00	5.00	0.50	4.63	4.42
24 Other directors diligently attend and contribute to Board meetings		2.00	5.00	0.73	4.00	4.19
Information, Discussion Processes and Decisions						
25 Content, delivery method and timeliness of agenda and Board papers is appropriate		1.00	5.00	1.41	3.88	4.14
26 Content, delivery method and timeliness of minutes is appropriate		3.00	5.00	0.62	4.63	4.24
27 The Board's decisions are clear		4.00	5.00	0.51	4.56	4.18
28 I prepare properly for Board meetings		3.00	5.00	0.63	4.56	4.24
29 Other directors prepare properly for Board meetings		3.00	5.00	0.57	4.06	3.97
Communications, Chairing and Effectiveness						
30 Communication at and between Board meetings is respectful and frank		1.00	5.00	1.57	3.94	4.38
31 The Chair chairs the meetings appropriately		1.00	5.00	1.25	4.31	4.29
32 The Chair displays leadership of the Board when required		1.00	5.00	1.14	4.31	4.32
33 The Chair counsels Directors if and when required		1.00	5.00	1.36	3.88	3.94
34 Sufficient discussion time is allowed for decisions to be reached		2.00	5.00	1.18	4.06	4.16
35 The Board is effective in advancing the organisation's mission		3.00	5.00	0.79	4.31	4.07
36 Directors are champions for the organisation outside Board meetings		3.00	5.00	0.83	4.19	4.23
Board relationship with CEO						
37 On behalf of the Board, the Chair communicates well with the CEO		2.00	5.00	1.20	4.31	4.28
38 The Board has an appropriate working relationship with the CEO		2.00	5.00	1.18	4.25	4.27
39 The Board gives appropriate feedback to the CEO		2.00	5.00	0.96	4.13	4.07
Finances						
40 Financial reports give suitable knowledge of the financial situation		2.00	5.00	1.17	3.81	4.35
41 The Board is confident in approving the annual budget		3.00	5.00	0.72	4.13	4.26
42 I have sufficient understanding of the finances		1.00	5.00	0.98	3.81	4.10
43 Other Board members have sufficient understanding of the finances		3.00	5.00	0.59	3.73	3.87
		1.00	5.00	1.01	4.07	

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